



HOSTING AN IOEBA SANCTIONED SHOW

Thank you for your interest in hosting an International Olde English Bulldogge Association (IOEBA) sanctioned show. This document includes all relevant information regarding hosting an event and the rules and requirements needed to become a show host with the IOEBA.

Please read mindful that while hosting a show can be incredibly rewarding, it also comes with significant challenges and responsibilities. Producing a successful event requires careful planning, attention to detail, and a commitment to excellence. Delivering a high-quality and professional event is of utmost importance, as it reflects not only on the event itself but on the integrity and standards of our entire community.

Please use this information as a guide and consider all that is required before committing to host an IOEBA show/event.

Every show offers a chance to learn and grow. While the experience is rewarding and enjoyable, it can also be demanding—both in time, effort, and cost. Success requires hard work, dedication, and teamwork; no one does it alone. Hosting should come from a place of passion and a genuine love for the bully breeds and bulldog community.

The IOEBA Representatives and IOEBA Judges are not responsible for running the show for the Show Host. The IOEBA Representative's primary responsibility is to answer any questions the show host or attendees may have, along with ring stewarding to document the wins as well as take the final paperwork (called the judges books) and entry form at the end of the each day in order to complete the final results that will be turned into the IOEBA Office within five business days. The IOEBA Judge's primary responsibility is to be the judge of the dogs for your show and answer questions that Show Host or attendees may have. The Show host has the responsibility of either helping with or hiring others to help with registration; the IOEBA Representative will help guide these individuals. (Minimum of two people are required to help attendees with completion of registration and show entry forms.)

Hosting an IOEBA show/event requires a significant financial commitment, as many expenses must be covered upfront. Although less expensive options are available, renting a indoor expo-style venue can cost over ten thousand dollars. These cost include materials, fees, trophies and or ribbons, and other essentials necessary to launch the event. Its important to understand that these expenses may not always be recouped. Show Hosting carries business elements, above all it should be driven by passion. Successful IOEBA Show Host are those who embrace the opportunity to support the bully breeds, and view each event as a way to give back to the bully community.

Prior to committing to hosting a IOEBA show it is highly recommended you first attend a show as an observer. Pay attention to how the show is organized, what resources are needed, and how each part of the event operates. (Take Notes) This firsthand experience is invaluable in understanding what it truly takes to host a successful IOEBA show.



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GENERAL INFORMATION

This list is intended as a general guide and checklist prior to deciding on hosting a show:

- Do you have a location in mind? (Consider several locations as many factors determine weather a location is suitable. i.e. flooring type, climate controlled, cost etc.)
- Contact that location to understand how much it cost and what dates are available and if they will allow you to host your event there.
- If the show is inside, is there enough space? (For an inside event, it is recommended to have at least 20,000 square feet give or take)
- Do you have an insurance provider for event insurance? (Event insurance is required but is generally not costly)
- Do your vendors need to be covered under your insurance plan or do they have their own?
- Do you need a food vendor or how will you provide food for your patrons?
- If the show is outside, are there enough covered areas in case the weather does not permit?
- Do you have an alternate dated in case of rain and will you include a "rain date" on your insurance plan you purchase?
- If the show is outside, are there bathrooms or will you need to rent port-o-johns?
- How many breeds are you going to have? Are you going to offer Jr. Handler?
- How many shows are you going to have?
- How many ribbons do you need? (The IOEBA Representative that you hire can help you out with that once you know what exactly you will be offering at your show)
- How many judges and reps do you need to hire and who will you hire?
- You may need to pay up-front for the hotel, air fare, gas, etc. for the Judges and Reps you hire.
- Are you going to need a cleanup crew? - *Highly recommended.*
- Are you going to need someone to take entrance fees/parking fees?
- You must have at least 2 people willing to learn how to and do show entry registration at your show. (The IOEBA Rep that you hire will not do this for you, but will be at the table to help guide these people)
- Purchase something to create armbands (i.e. index cards). You will also need rubber bands, pens, show entry forms, signs, tables, chairs, etc. All the materials it takes to run registration and make the show run smoothly.
- Do you need to find a company that provides and sets up booths (pipe & drape), tables, chairs (if needed for an inside event)



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The following are some upfront expenses to consider:

- IOEBA Show hosting fees (\$100/show, \$50 each show additional show)
- Venue Cost (varies by venue)
- Insurance/Additional Insurer's on the Insurance and Certificate Holder (include a rain date - if necessary)
- Ribbons/Trophies (Ribbons must be blue, red & yellow for first, second & third; others can be color of your choice, trophies are optional)
- Renting or purchasing tables and chairs and/or pipe and drape
- Judge and Representative fees (airfare, gas, rental car, food, hotel stay, etc.)
- Pooper scoopers, buckets, trash bags, paper towels, mops, etc.
- All materials to run registration - index cards or something to create an armband, rubber bands, pens, tables, chairs, signs, copies of the entry forms, copies of forms if you create your own program of how things will run to help people understand, etc.
- Clean-up crew - optional but highly recommended
- Megaphones or a PA system

Hosting an IOEBA-sanctioned show involves a variety of important steps and responsibilities. While the following is a general summary, please note that every event may present unique circumstances, and you may wish to customize or expand aspects of your event accordingly.

Once you have finalized your event details—including selecting your official IOEBA Representative and Judge—you will need to complete the **IOEBA Show Hosting Application**. This application must be submitted along with all required documentation. This includes, but is not limited to:

Signed Judge and Representative Agreements
Proof of Liability Insurance
All Applicable Hosting Fees
Signed IOEBA Show Host Agreement

All materials must be submitted in full for your show to be considered for approval. Incomplete applications or missing documentation will delay the approval process.

Please note: Shows will not be officially approved or promoted until all required fees are paid in full and all documentation is received and verified by the IOEBA.

In summary, hosting a successful IOEBA show requires time, dedication, organization, and financial commitment. With proper planning and a passion for the bully breeds, you can host a memorable and impactful event.

We appreciate your interest in promoting the Olde English Bulldogge and all other IOEBA recognized bully breeds and wish you the best of luck with your upcoming show!