



JUDGES/ REPRESENTATIVES/HOST AGREEMENT & ACKNOWLEDGEMENT FORM

Contact Information:

Judge/Rep Name: _____ Judge/Rep Phone: _____

Host Name: _____ Host Phone: _____

Date(s) of Show: _____ Name of Show: _____

City and State of Show: _____

Section 1 - Maximum Allowable Judge/Rep Fees:

- **Judge Fee:** \$250 per show
- **Sr. Judge Fee:** \$350 per show
- **Lead Rep Fee:** \$200 first show
\$50 per additional show they physically ring steward
- **Second Rep Fee:** (if applicable):\$125 first show
\$50 per additional show they physically ring steward

These fees listed represent the maximum allowable amounts. Final compensation may be negotiated between the Judge, Representative, and Host.

\$ _____

Section 2 – Additional Allowable Fees:

Hotel fees – If rep or judge is driving less than 4 hours away – they should be accommodated for up to 1 night, more than 4 hours away - up to two nights and overseas - up to three nights – set up by host and paid directly to hotel by host. *If Airbnb is secured all judges/ reps staying there must agree prior to securing.*

Airline Flight – arranged and paid by host, if flying to show

- **Airport parking** - \$15 per day maximum, unless able to provide

receipts **OR**

- **Driving Expense** – \$.50 per mile max allowed, if driving to show with personal vehicle only - this is all inclusive you cannot charge extra for rental car.

- If rental car is needed, this must be arranged and okayed by the host. All receipts must be provided
 - If a rental car is agreed upon it should be one sum (rental car fee & fuel with receipts), you cannot charge mileage fee in addition to rental car costs

These fees listed represent the maximum allowable amounts. Final compensation may be negotiated between the Judge, Representative, and Host.

\$ _____

Total Fees: \$

****PLEASE NOTE THESE FEES MUST BE AGREED UPON PRIOR TO SIGNING AGREEMENT, ANY CHANGES MUST BE MADE IN WRITING AND AGREED UPON BY BOTH PARTIES. A COPY OF CHANGES MUST BE SENT TO THE OFFICE PRIOR TO THE SHOW DATE. HOST IS EXPECTED TO MAKE SURE WHILE AT THE SHOW THE JUDGE AND REP ARE FED AND TAKEN CARE OF.**

If a rep or judge cancels a show less than 30 days out and you have a signed agreement with said judge/rep, that judge or rep is responsible to refund the host if airplane tickets were purchased. Also, if said host cancels a show less than 30 days out and the judge/rep has a signed agreement, the host will be fined \$100.00 by the IOEBA, which will then be reimbursed to the judge/rep for their inconvenience. (These fees can be waived if there was a true unavoidable emergency, but you must provide proof)



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Section 3: Judge/Representative Agreement Acknowledgment

As an IOEBA Judge/Representative I, _____, agree to provide my services for the fees listed in Section 1 and Section 2 on page 1. If for any reason I will not be able to provide the services listed in Section 1 or 2, I will notify the Show Host no less than 30 days prior to the show so that the Show Host may make other arrangements.

Printed Name: _____ Date: _____

Signature: _____

Section 3: Show Host Agreement Acknowledgment

As a Host I, _____, agree to pay the following expenses listed in Section 1 and Section 2 above (page 1) for the IOEBA Judge/Representative to judge/represent my show listed on the above date. As the Show Host, I will ensure that the IOEBA Judge/Representative receives the best accommodations that can be provided. If for some reason I should have to cancel with the hired IOEBA Judge/ Representative, I will notify them no less than 30 days prior to the show. I understand that it is my responsibility to reserve all that is agreed upon listed in Section 1 and Section on page 1.

Printed Name: _____ Date: _____

Signature: _____

